

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 9, 2023

CAO File No. 0220-05620-0006
Council File No. 22-0683-S2
Council District: All

To: The Mayor
The Council

From: *for* Matthew W. Szabo, City Administrative Officer 

Reference: Economic and Workforce Development Department Transmittal dated February 2, 2023; Supplemental information received through March 9, 2023

Subject: **REQUEST TO APPROVE MODIFICATIONS TO THE PROGRAM YEAR 2022-23
WORKFORCE DEVELOPMENT BOARD ANNUAL PLAN, CARRY-IN/SAVINGS
FROM PROGRAM YEAR 2021-22, AND RELATED ACTIONS**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Accept the Program Year (PY) 2022-23 Workforce Development Board Carry-In Report from the Economic and Workforce Development Department (EWDD);
2. Approve the proposed modifications to the PY 2022-23 Workforce Development Board Annual Plan budget as included in the Controller instructions in Attachment 1 to this Report;
3. Authorize the Controller to implement the Controller instructions listed in Attachment 1 to this Report;
4. Approve a Reserve Fund Loan, in an amount not to exceed \$1.7 million, to avoid cash flow and payment disruption to service providers and participants associated with the CaliforniansForAll (CA4All) Youth Workforce Development Grant, to be repaid upon receipt of CA4All grants;
5. Authorize the Controller to process a Reserve Fund Loan, in an amount not to exceed \$1.7 million, for the CA4All Youth Workforce Development Grant Fund No. 65N to avoid cash flow and payment disruption to service providers and participants associated with CA4All Youth Workforce Development Grant, to be repaid upon receipt of CA4All grants;
6. With regards to the Certified Public Accounting Services Request for Quotations (RFQ) Process completed by EWDD and detailed in its transmittal to the Workforce Development Board dated February 8, 2023 and attached to this Report as Attachment 2:

- a. Approve an amendment to the results of the 2022 Audit and Related Services RFQ for the term November 1, 2022 through June 30, 2024 to award a contract, previously awarded to Grant Thornton LLC, to Davis Farr LLP;
 - b. Approve the revised funding recommendations to increase funding from \$158,500 to \$317,000 for Davis Farr LLP; and,
 - c. Authorize the General Manager, EWDD, or designee, to negotiate and execute a contract with Davis Farr LLP for certified public accounting services, subject to the review of the City Administrative Officer and the review and approval of the City Attorney as to form and legality, and compliance with the City's contracting requirements.
7. Authorize the General Manager, EWDD, or designee, to:
- a. Appropriate and expend the WDB PY 2021-22 carry-in funds for the City General Fund-funded Angeleno Corps, Cash for College, Day Laborer, Gang Injunction Curfew Settlement, Hire LA, Los Angeles Regional Initiative for Social Enterprise (LA RISE), YouthSource Center (YSC), Student to Student, Summer Youth Employment, and LA RISE Homeless Housing Assistance and Prevention programs;
 - b. Allocate funding, negotiate, and execute agreements and amendments to agreements with the service providers as detailed in Attachment 1 of EWDD's Transmittal dated February 2, 2023 (C.F. 22-0683-S2), subject to City Attorney review and approval as to form, legality, procurement requirements, and compliance with City contracting requirements, including Charter Section 1022;
 - c. Extend funding for existing agreements, not to exceed a total of \$705,980 per location for the PY 2022-23, for the following organizations and locations to continue services for three months from April 1, 2023 through June 30, 2023, on a sole-source basis due to insufficient proposals received and pending approval of the recommendations of a subsequent Request for Proposals, subject to review by the City Attorney:
 - i. Goodwill Industries of Southern California – South Valley;
 - ii. Los Angeles Youth Opportunity Movement – South Los Angeles; and,
 - d. Make technical corrections as necessary to transactions included in this Report to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer.

SUMMARY

In a transmittal dated February 2, 2023 (C.F. 22-0683-S2) (Transmittal), the Economic and Workforce Development Department (EWDD) and the City of Los Angeles Workforce Development Board (WDB) request approval of the WDB Program Year (PY) 2022-23 Carry-in Report (2022-23

Carry-in Report). The Transmittal also seeks authority to expend previous program year Carry-in General Fund funding for workforce development programs and to negotiate and execute agreements and contract amendments. Attached to this Report are updated Controller instructions (Attachment 1) to implement the proposed modifications to the PY 23 WDB Annual Plan (Annual Plan), which is in effect from July 2022 through June 2023.

This Office recommends approval of the 2022-23 Carry-in Report and related requests. Approval of the recommendations in this Report authorizes the EWDD to utilize prior year savings and make adjustments to the current year's Annual Plan. The Transmittal and its attachments (C.F. 22-0683-S2) include various budget schedules, service provider contract funding amounts, and other pertinent information. Attachment 1 to this Report includes the Controller instructions recommended for approval in order to implement actions related to the 2022-23 Carry-in Report.

BACKGROUND

On June 30, 2022, the Council and Mayor approved the 2022-23 Annual Plan (C.F. 22-0683) and instructed EWDD to prepare a carry-in report that identifies all carry-in funds from 2021-22 and adjustments that reflect actual revenues received for 2022-23. In December 2022, the Council and Mayor approved an Amendment to the 2022-23 Annual Plan (C.F. 22-0683-S1). EWDD states that it has received final allocations for all grants identified in the 2022-23 Annual Plan and has completed the fiscal year close-out of PY 2021-22. The WDB approved the 2022-23 Carry-in Report and proposed modifications to the 2022-23 Annual Plan, and subsequent modifications, at its meetings held on December 14, 2022 and February 8, 2023, respectively. The Transmittal reflects all changes approved by the WDB.

This Report also includes recommendations and information relative to a Request for Quotations process for Certified Public Accounting services and a request for a Reserve Fund loan for the CaliforniansForAll grant.

DISCUSSION

After adjustments for various increases and decreases, the EWDD and WDB report a net funding decrease of \$1,434,496 for PY 2022-23, consisting of a net decrease in new revenues and a net increase in carry-in funds. The net decrease in new revenues of \$5,102,566 is primarily due to a \$5.0 million decrease in anticipated revenue from various workforce grants (used as a placeholder and planning tool by EWDD) and a \$1.7 million decrease in anticipated WIOA revenue. The net increase in carry-in funds of \$3,668,070 consists primarily of a \$1.1 million increase in Workforce Innovation and Opportunity Act (WIOA) savings and a \$2.5 million net savings from the City-funded General Fund programs (most notably \$1 million from the Angeleno Corps program).

City General Fund Programs

The 2022-23 Carry-in Report projects a net total of \$2,543,615 in 2021-22 fund balances in the City-funded General Fund workforce development services to be carried into 2022-23, as shown in Table 2 of the Transmittal. Programs with significant savings (over \$100,000) include Angeleno Corps (\$1,027,000), ARPA Digital Inclusion (\$267,000), Day Laborer Program (\$369,985), Gang

Injunction Curfew Settlement Program (\$200,000), and Los Angeles Regional Initiative for Social Enterprise (LA RISE) (\$725,000). EWDD requests authority to utilize the carry-in balances in 2022-23 within those programs.

YouthSource Centers

As previously reported by this Office in its YouthSource Centers Request for Proposals report dated September 9, 2022, insufficient proposals were received for the South Valley and South Los Angeles regions to meet the need identified by EWDD (C.F. 22-1007). As such, the EWDD previously requested that two existing contractors for those locations be authorized to continue service provision for a six-month period from October 1, 2022 through March 31, 2023, to allow the EWDD sufficient time to reissue an RFP for those two regions and obtain more robust proposals. The EWDD is currently reviewing the proposals submitted to the reissued RFP and requests continuation of the existing contracts for an additional three months, through June 30, 2023. The EWDD states recommendations from the reissued RFP will be made as part of its PY 2023-24 Annual Report, anticipated in June 2023.

Reduction of Related Costs Reimbursements

The EWDD's various workforce grants allow for the support of grant administrative costs. The annual WIOA formula grant allows for support of administrative expenses up to 10 percent of the total grant amount. Administrative expenses include the overhead costs of contracted service providers as well as City salaries, expenses, and related costs. Related costs consist of City employee benefits and support services from other City Departments. Consistent with the last several years, the EWDD states that its 2021-22 total projected WIOA grant administrative expenses are anticipated to exceed the federal cap of 10 percent of the grant allocation by \$370,000.

In the 2022-23 Carry-in Report, the EWDD includes funding for a total of \$3.96 million in current year related costs reimbursements, consisting of \$2.66 million in WIOA related costs and \$1.30 million in non-WIOA workforce grant related costs. The Adopted 2022-23 Revenue Budget reflects a total of \$4.04 million in related costs reimbursements, consisting of \$2.55 million in WIOA related costs reimbursements and \$1.49 million in non-WIOA workforce grant related costs. The EWDD's calculation of \$3.96 million for total related costs reimbursements would reduce the Adopted Budget revenue budget by approximately \$800,000.

The EWDD's total administrative expenses have continued to increase each year and have exceeded the WIOA administrative expenses cap since 2015-16, while the WIOA grant administrative cap has not undergone a corresponding increase. This Office recommends approval of the 2022-23 Carry-in Report and related actions and will work with the EWDD to help identify potential General Fund savings at the end of the current fiscal year to mitigate the impact of the reduced reimbursements to the General Fund.

Amendment to Certified Public Accounting Services Request for Quotations Recommendations

In October 2022, the WDB approved recommendations relative to a Request for Quotations process initiated by EWDD to identify contractors to assist EWDD with its fiscal monitoring reviews of sub-recipients. Funding of \$158,500 was awarded individually to Davis Farr LLP and to Grant

Thornton LLC. Subsequent to the adoption of these recommendations, Grant Thornton LLC merged with Guidehouse Inc. and provided updated quotations which were determined to no longer be cost-effective. On February 8, 2023, the WDB authorized EWDD to amend its recommendations and award the \$158,500 originally awarded to Grant Thornton LLC to Davis Farr LLP. The new total award for Davis Farr LLP is \$317,000. This amount exceeds the \$250,000 threshold for WDB approvals and thus must also be approved by the Council and the Mayor. This Report includes recommendations to effectuate the amendment to the funding recommendations as detailed in the EWDD report, provided here as Attachment 2.

Reserve Fund Loan Request for CaliforniansForAll Grant Reimbursement Processing

In April 2022, the Council and the Mayor approved the acceptance of a \$53.3 million grant from the State of California, the CaliforniansForAll Youth Workforce Development grant (C.F. 22-0014). The EWDD serves as the grant administrator and processes invoices and reimbursement requests to the State of California for City departments and third-party service providers. As part of its October 25, 2022 Transmittal (C.F. 22-0683-S1), the EWDD included a request for a \$4 million Reserve Fund loan to allow the for the timely reimbursement of City departments and service providers while waiting for the State of California to approve reimbursement requests and release approved funding to the EWDD. The Council and Mayor instructed the EWDD to report back with a more detailed request that provided the specific cash flow needs and to consider the other options available to support those needs to allow a more thorough review and analysis of the request. The February 2, 2023 Transmittal included a revised request for \$4.5 million to support cash flow needs. This Office worked with the EWDD to obtain additional information in order to evaluate the revised request.

As the grant administrator, the EWDD handles reimbursement requests to the State of California for its own programs, as well as those operated by the Board of Public Works (BPW), the Community Investment for Families Department (CIFD), the Mayor's Office, the Department of Recreation and Parks (RAP), and the Youth Development Department (YDD) under the grant. Both the BPW and RAP have special funds that are able to front-fund expenditures related to this grant program. Once the BPW and RAP expenditures are excluded, the highest monthly expenditure to date has been approximately \$1.1 million. The EWDD submits requests for reimbursement to the state on a monthly basis, and reimbursement checks are received from the state, on average, 71 days after submission. Based on this reimbursement schedule, the Department and this Office estimate that a Reserve Fund loan covering a two-month period of expenditures would be sufficient to ensure departments and third-party contractors are paid in a timely manner. The loan would be repaid to the Reserve Fund after the grant performance period ends in June 2024 and the grant has been closed out. This Office recommends approval of a Reserve Fund loan for this purpose in the amount of \$1.7 million at this time, which represents expenditures for the two highest months to date. The EWDD may request an increased loan at a future date if monthly expenditures or reimbursement timelines increase significantly, or if there are other factors that merit additional review.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this Report would increase reimbursements for related costs to the General Fund from the Workforce Innovation and Opportunity Act Fund in the amount of \$0.11 million, and reduce reimbursements for related costs to the General Fund from non-WIOA workforce grants by \$0.19 million, for a total net decrease of \$0.08 million. There is an indirect impact to the General Fund. The CAO will work with EWDD to identify General Fund savings to mitigate the impact of the reduced reimbursements to the General Fund. The \$1.7 million Reserve Fund loan will be reimbursed by the CaliforniansForAll Youth Workforce Development Grant.

FINANCIAL POLICIES STATEMENT

The recommendations in this Report are in compliance with the City's Financial Policies in that funding for the 2022-23 Workforce Development Board Annual Plan is provided by special funds and the 2022-23 Adopted Budget.

MWS:YC:DP:SRB:02230068

Attachments

WDB Year 23 Annual Plan Carry-In Report Controller Instructions
FY 2022 - 2023

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) FORMULA

1. WORKFORCE INNOVATION AND OPPORTUNITY ACT (Fund No. 57W):

a. New Revenues

- (1) Reduce the receivable within the Workforce Innovation and Opportunity Act (WIOA) Fund No. 57W from the State of CA-EDD by \$130,482 to reflect the funding reduction for WIOA Rapid Response.

b. Service Providers

- (1) Increase appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22W581	WIOA Adult	430,327
22W582	WIOA Dislocated Worker	669,544
22W583	WIOA Youth	608,001
	Total	1,707,872

c. Supporting Program Activities

- (1) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22W591	WIOA Adult Supporting Program Activities	244,500
22W592	WIOA Dislocated Worker Supporting Program Activities	434,500
22W593	WIOA Youth Supporting Program Activities	366,589
	Total	1,045,589

- (2) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	(10,000)
22W140	General Services	(15,000)
22W591	WIOA Adult Supporting Program Activities	2,500
22W592	WIOA Dislocated Worker Supporting Program Activities	2,500
22W593	WIOA Youth Supporting Program Activities	20,000
	Total	-

- (3) Decrease appropriations within Fund 100/22, Account No. 002130, Travel, by \$10,000. (*Audit Fees/Fiscal Training*)
- (4) Decrease appropriations within Fund 100/40, Account No. 003160, Repairs, Maintenance and Supplies, by \$15,000. (*YOM Building Maintenance*)
- (5) Expend up to \$120,000 within the WIOA Fund No. 57W, Account No. 22W593, WIOA Youth Supporting Program Activities, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.
- (6) Transfer appropriations within the WIOA Fund No. 57W as follows: (*To correct the error in the FY 22-23 1st FSR related to the transfer of \$250,000 to CIFD for the Domestic Violence program.*)

Account	Title	Amount
From:		
22W592	WIOA Dislocated Worker Supporting Activities	100,000
22W591	WIOA Adult Supporting Activities	100,000

d. EWDD (Oversight, Direct Services, Rapid Response, and WDB Support) Budget

- (1) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	(64,809)
22W299	Reimbursement of General Fund Costs	(3,690,459)
	Total	(3,755,268)

- (2) Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(464,121)
001070	Salaries As Needed	9,137
001090	Overtime General	1,546
002120	Printing and Binding	2,153
002130	Travel	49,026
003040	Contractual Services	105,674
003310	Transportation	708
003340	Water and Electricity	19,435
006010	Office and Administrative	16,338
006020	Operating Supplies	3,176
006030	Leasing	192,119
	Total	(64,809)

e. Interest Income

- (1) Establish new Account No. 22W450, Program Income, within the WIOA Fund No. 57W, and appropriate any interest income earned, upon presentation of proper documentation by EWDD.
- (2) Expend from Account No. 22W450, Program Income, within the WIOA Fund No. 57W, for allowable grant-related activities, upon presentation of proper documentation by EWDD.

f. Others

- (1) Authorize EWDD to transfer the following expenditures from the Workforce Innovation and Opportunity Act (WIOA) Fund 57W, Account No. 22M581, WIOA Adult, to the Workforce Investment Act (WIA) Fund 44A, Account No. 22M704, WIA Adult, as follows:

Contract #	Service Provider	Amount
126175	PACE	400,000

- (2) Authorize EWDD to transfer the following expenditures from the Workforce Innovation and Opportunity Act (WIOA) Fund 57W, Account No. 22M582, WIOA Dislocated Worker, to the Workforce Investment Act (WIA) Fund 44A, Account No. 22M707, WIA Dislocated Worker, as follows:

Contract #	Service Provider	Amount
126175	PACE	451,730.58
126177	MCS Rehabilitation	468,459.00
	Total	920,189.58

- (3) Authorize EWDD to transfer allowable expenditures under the Workforce Investment Act (WIA) and Workforce Innovation and Opportunity Act (WIOA) federal regulations incurred through June 30, 2016 between the WIOA Fund No. 57W and the WIA Fund No. 44A in order to fully expend any remaining funds in the WIA Fund No. 44A resulting from disallowed costs from audits and fiscal reviews, unrealized accruals, post-closeout interest income earned, and related closeout activities, upon presentation of proper documentation by EWDD.

WIOA DISCRETIONARY GRANTS

2. 2020 LAX ADDITIONAL ASSISTANCE GRANT (Fund No. 57W):

- a. Transfer appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
From:		
22V299	Reimbursement of General Fund Costs	3,000
22W299	Reimbursement of General Fund Costs *	2,229
22W166	Personnel	175
	Total	5,404
To:		
22W112	City Attorney	3
22W122	Economic and Workforce Development	5,401
	Total	5,404

*** 22W299 - Breakdown by City Department:**

Department	Amount
City Attorney	2
Economic and Workforce Development	(2,144)
Personnel	(87)
Total	(2,229)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(3,598)
001070	Salaries As Needed	(31)
001090	Overtime General	(1)
002120	Printing and Binding	(1)
002130	Travel	(3)
003040	Contractual Services	1,886
006010	Office and Administrative	(141)
006030	Leasing	7,290
	Total	5,401

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries-General	3
100/66/001010	Salaries-General	(175)
	Total	(172)

3. CA MEGAFIRES NATIONAL DISLOCATED WORKER GRANT (Fund No. 57W):

- a. Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22W112	City Attorney	3
22W122	Economic and Workforce Development	(72,478)
22W166	Personnel	(1,710)
22W299	Reimbursement of General Fund Costs *	(43,814)
22W539	2018 CA Megafires National Dislocated Worker Grant	3,999
	Total	(114,000)

*** 22W299 - Breakdown by City Department:**

Department	Amount
City Attorney	2
Economic and Workforce Development	(42,968)
Personnel	(848)
Total	(43,814)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(72,179)
001070	Salaries As Needed	(376)
001090	Overtime General	(1,185)
002120	Printing and Binding	(9)
002130	Travel	(20)
003040	Contractual Services	1,597
003310	Transportation	(1)
006010	Office and Administrative	14,882
006020	Operating Supplies	(2)
006030	Leasing	(15,185)
	Total	(72,478)

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	3
100/66/001010	Salaries General	(1,710)
	Total	(1,707)

4. COVID-19 DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (Fund No. 57W):

- a. Establish a new account and increase (decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22W112	City Attorney	48
22W122	Economic and Workforce Development	(11,788)
22W166	Personnel	(392)
22W299	Reimbursement of General Fund Costs *	(12,868)
22W585	WIOA DW Addtl Assist Keeping LA at Work Initiative	20,000
	Total	(5,000)

*** 22W299 - Breakdown by City Department:**

Department	Amount
City Attorney	28
Economic and Workforce Development	(12,702)
Personnel	(194)
Total	(12,868)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(21,337)
001070	Salaries As Needed	(117)
001090	Overtime General	470
002120	Printing and Binding	(3)
002130	Travel	(6)
003040	Contractual Services	2,124
003310	Transportation	(1)
006010	Office and Administrative	11,211
006020	Operating Supplies	(1)
006030	Leasing	(4,128)
	Total	(11,788)

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	48
100/66/001010	Salaries General	(392)
	Total	(344)

5. PRISON TO EMPLOYMENT (New Fund):

- a. Decrease the receivable within the Prison 2 Employment Fund No. 62P by \$3,000,000.
- b. Decrease appropriations within the Prison 2 Employment Fund No. 62P/22 as follows:

Account	Title	Amount
22W112	City Attorney	(608)
22W122	Economic and Workforce Development	(199,479)
22W166	Personnel	(3,742)
22W299	Reimbursement of General Fund Costs	(96,171)
22W622	Reserved for EWDD Oversight	(2,700,000)
	Total	(3,000,000)

- c. Decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(157,821)
001070	Salaries As Needed	(892)
001090	Overtime General	(2,873)
002120	Printing and Binding	(21)
002130	Travel	(44)
003040	Contractual Services	(3,348)
003310	Transportation	(4)
006010	Office and Administrative	(3,025)
006020	Operating Supplies	(4)
006030	Leasing	(31,447)
	Total	(199,479)

- d. Decrease appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	(608)
100/66/001010	Salaries General	(3,742)
	Total	(4,350)

- e. Establish a new interest-bearing fund titled Prison to Employment Regional Partnership & Technical Assistance Grant Fund No. XXX to be administered by EWDD.
- f. Establish a receivable of \$3,000,000 within the newly established Prison to Employment Regional Partnership & Technical Assistance Grant from the State of CA.
- g. Establish new accounts within the newly established Prison to Employment Regional Partnership & Technical Assistance Grant Fund No. XXX and appropriate as follows:

Account	Title	Amount
22W112	City Attorney	611
22W122	Economic and Workforce Development	164,434
22W166	Personnel	3,015
22W299	Reimbursement of General Fund Costs *	77,532
22W6AT	Prison to Employment 2.0	2,720,000
22W769	Reserved for EWDD Oversight	34,408
	Total	3,000,000

*** 22W299 - Breakdown by City Department:**

Department	Amount
<i>City Attorney</i>	364
<i>Economic and Workforce Development</i>	75,673
<i>Personnel</i>	1,495
Total	77,532

- h. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	127,108
001070	Salaries As Needed	761
001090	Overtime General	2,867
002120	Printing and Binding	17
002130	Travel	35
003040	Contractual Services	4,867
003310	Transportation	3
006010	Office and Administrative	3,437
006020	Operating Supplies	1,003
006030	Leasing	24,336
	Total	164,434

- i. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	611
100/66/001010	Salaries General	3,015
	Total	3,626

6. SEPTEMBER WILDFIRES DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (Fund No. 57W):

- a. Establish a new account and increase (decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22W112	City Attorney	3
22W122	Economic and Workforce Development	21,143
22W166	Personnel	321
22W299	Reimbursement of General Fund Costs *	8,178
22W544	September Wildfires Disaster Recovery NDWG	35,355
	Total	65,000

*** 22W299 - Breakdown by City Department:**

Department	Amount
<i>City Attorney</i>	2
<i>Economic and Workforce Development</i>	8,017
<i>Personnel</i>	159
Total	8,178

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	13,461
001070	Salaries As Needed	124
001090	Overtime General	2
002120	Printing and Binding	1
002130	Travel	5
003040	Contractual Services	5,478
006010	Office and Administrative	260
006030	Leasing	1,812
	Total	21,143

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	3
100/66/001010	Salaries General	321
	Total	324

CDBG

7. CHILDCARE INITIATIVE - CDBG COVID ADMIN (Fund No. 424):

The Controller instructions for this program will be included in the FY 22-23 Financial Status Report (FSR).

CALIFORNIANS FOR ALL YOUTH WORKFORCE DEVELOPMENT

8. Grant Budget Adjustments (Fund No. 65N):

- a. Transfer appropriations within the Californians for All Youth Workforce Development Grant Fund No. 65N as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	26,803
22V6AA	Angeleno Corps	87,533
22V6AF	LA Community College City Pathways	198,647
22V6AK	Student to Student Success	243,490
22W112	City Attorney	6,896
22W299	Reimbursement of General Fund Costs *	54,453
	Total	617,822
To:		
22V6AB	Clean LA	1,469
22V6AC	Early Childhood Education Student Advancement	716
22V6AD	Edible Food Waste Recovery	2,004
22V6AG	LA Community Composting	727
22V6AH	LA RISE Youth Academy	51,855
22V6AI	LA River Rangers	1,900
22V6AJ	Non-Profit Apprenticeship	1,932
22V6AL	Summer Night Lights	2,016
22V6AM	Teen Parent Prosper	420
22V6AN	Youth & Community Harvest Internships	6,359
22V6AO	Youth Hospitality Training Academy	6,955
22W121	Community Investment for Families	39,790
22W122	Economic and Workforce Development	92,075
22W166	Personnel	7,340
22W205	Recreation and Parks Youth Workforce programs	20,000
22W769	Reserved for EWDD Oversight	382,264
	Total	617,822

*** 22W299 - Breakdown by City Department:**

Department	Amount
City Attorney	5,502
CIFD	45,528
Economic and Workforce Development	(28,822)
Mayor	(78,290)
Personnel	11,230
Public Works	(9,601)
Total	(54,453)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(75,882)
001070	Salaries As Needed	3,691
001090	Overtime General	1,097
002120	Printing and Binding	80
002130	Travel	168
003040	Contractual Services	29,202
003310	Transportation	14
003340	Water & Electricity	4,344
006010	Office and Administrative	11,644
006020	Operating Supplies	6,105
006030	Leasing	111,612
	Total	92,075

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	(6,896)
100/21/001010	Salaries General	39,790
100/66/001010	Salaries General	7,340
	Total	40,234

- d. Expend up to \$826,195 within the Californians for All Youth Workforce Development Grant Fund No. 65N, Account Nos. 22V6AA, Angeleno Corps, 22V6AK, Student to Student Success, 22V6AM, Teen Parent Prosper, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan and CF #22-0014, upon presentation of proper documentation by EWDD.
- e. Transfer expenditures of up to \$1.5 million participant-related costs from the General Fund - Various Program Fund No. 551 to the Californians for All Youth Workforce Development Grant Fund No. 65N, upon presentation of proper documentation by EWDD.
- f. Process a Reserve Fund loan of up to \$4.5 million for the period July, 1, 2022 to May 1, 2024 or the grant agreement end date date, if extended, to provide cash flow for the Californians for All Youth Workforce Development Grant Fund No. 65N to be repaid upon receipt of full reimbursement from the State of CA.
- g. Establish a new account and transfer appropriations within the Californians for All Youth Workforce Development Grant Fund No. 65N as follows:

Account	Title	Amount
From:		
22W174	Bureau of Public Works	15,003,646
To:		
22W834	Public Works Trust Fund Loan	15,003,646

- h. Decrease appropriations within Fund 100/74 as follows:

Account	Title	Amount
001010	Salaries General	840,206
003040	Contractual Services	14,163,440
	Total	15,003,646

- i. Transfer up to \$15,003,646 from the Californians for All Youth Workforce Development Grant Fund No. 65N to the Public Works Trust Fund No. 834/50 to repay loan authorized in CF 22-1393 for the CleanLA, LA River Rangers, LA Community Composting, and the Edible Food Waste Recovery projects, upon receipt of funds from the State CA Volunteers and submission of proper documentation by EWDD.

LA CITY PROGRAMS

9. ANGELENO CORPS (Fund No. 551):

- a. Establish a new account and transfer appropriations within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	440,376
To:		
22W837	Angeleno Corps - City GF	440,376

10. ARPA - DIGITAL INCLUSION (Fund No. 551):

- a. Establish a new account within the General Fund - Various Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22W4AI	ARPA - Digital Inclusion	733,000

- b. Transfer expenditures for participant-related costs for the ARPA-Digital Inclusion Program within the General Fund - Various Program Fund No. 551 as follows and upon presentation of proper documentation by EWDD:

Account	Title	Amount
From:		
22V837	Angeleno Corps - City GF	733,000
To:		
22W4AI	ARPA - Digital Inclusion	733,000

- c. Transfer appropriations related to the ARPA-Digital Inclusion Program within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22V837	Angeleno Corps - City GF	267,000
To:		
22W122	Economic and Workforce Development	15,840
22W166	Personnel	112
22W4AI	ARPA - Digital Inclusion	251,048
	Total	267,000

- d. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	4,707
001070	Salaries As Needed	28
001090	Overtime General	1
002120	Printing and Binding	1
002130	Travel	1
003040	Contractual Services	10,106
006010	Office and Administrative	91
006020	Operating Supplies	0
006030	Leasing	905
	Total	15,840

- e. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	112

11. ARPA - VISION LAB (Fund No. 551):

- a. Transfer appropriations within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22W4AG	Digital Inclusion Vision Lab	540,000
To:		
22W122	Economic and Workforce Development	539,888
22W166	Personnel	112
	Total	540,000

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	517,010
001070	Salaries As Needed	889
001090	Overtime General	30
002120	Printing and Binding	20
002130	Travel	40
003040	Contractual Services	13,348
003310	Transportation	4
006010	Office and Administrative	5,285
006020	Operating Supplies	4
006030	Leasing	3,258
	Total	539,888

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	112

12. CASH FOR COLLEGE (Fund No. 551):

No Controller instructions necessary.

13. DAY LABORER PROGRAM (Fund No. 551):

- a. Transfer \$13,950 from the General Fund-Variou Program Fund No. 551 to Fund 100/22 and increase (decrease) appropriations as follows:

Fund/Account	Title	Amount
100/22/003040	Contractual Services	13,950
551/22/22W819	Day Laborer Program - City GF	(13,950)

- b. Re-allocate unexpended savings from the following General Fund-Variou Program Fund No. 551 accounts for the service providers approved in the Year 23 Annual Plan for FY 2022-2023 Day Labor program:

Account	Title	Amount
22V819	Day Laborer Program - City GF	287,638
22T819	Day Laborer Program - City GF	54,517
22S819	Day Laborer Program - City GF	27,830
	Total	369,985

- c. Re-appropriate \$213,950 encumbered balance from BFY 2022, Fund 100/22, Account No. 003040-Contractual Services, to BFY 2023 as follows (*per the FY 22-23 Adopted Budget*):

Fund/Account	Title	Amount
100/22/003040	Contractual Services	213,950

- d. Allocate and transfer \$213,950 from Fund 100/22 the General Fund-Variou Program Fund No. 551 and decrease appropriation within Fund 100/22 as follows:

Account	Title	Amount
003040	Contractual Services	(213,950)

- e. Increase appropriation within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
22W819	Day Laborer Program - City GF	213,950

14. GANG INJUNCTION CURFEW SETTLEMENT (Fund No. 10B):

- a. Rescind CF 22-0683, Year 23 Annual Plan, Attachment - Controller Instructions 13a to 13e.
- b. Establish a new account and transfer appropriations within the Gang Injunction Curfew Settlement Fund No. 10B as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	100,000
22T122	Economic and Workforce Development	250,000
	Total	350,000
To:		
22W112	City Attorney	12,217
22W122	Economic and Workforce Development	169,549
22W166	Personnel	2,708
22W769	Reserved for EWDD Oversight	165,526
	Total	350,000

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	115,023
001070	Salaries As Needed	(6,316)
001090	Overtime General	1,612
002120	Printing and Binding	1,627
002130	Travel	31
003040	Contractual Services	8,574
003310	Transportation	2
006010	Office and Administrative	3,467
006020	Operating Supplies	4
006030	Leasing	45,525
	Total	169,549

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	12,217
100/66/001010	Salaries General	2,708
	Total	14,925

15. HIRE LA (Fund No. 551):

- a. Rescind CF 22-0683, Year 23 Annual Plan, Attachment - Controller Instructions 14a to 14d.
- b. Transfer \$285,000 from Fund 100/22 to the General Fund-Variou Program Fund No. 551 and decrease appropriation within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(285,000)

- c. Establish a new account within the Hire LA Fund 551 and appropriate as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	116,000
22W817	Hire LA 16-24 Youth Employment - City GF	169,000
	Total	285,000

- d. Establish new accounts within the General Fund-Variou Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	108,630
To:		
22W112	City Attorney	1,222
22W122	Economic and Workforce Development	103,805
22W166	Personnel	3,603
	Total	108,630

- e. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	170,114
001070	Salaries As Needed	1,971
001090	Overtime General	1,404
002120	Printing and Binding	21
002130	Travel	45
003040	Contractual Services	7,656
003310	Transportation	5
006010	Office and Administrative	3,109
006020	Operating Supplies	4
006030	Leasing	35,476
	Total	219,805

- f. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	1,222
100/66/001010	Salaries General	3,603
	Total	4,825

16. LA RISE - CITY GF HOMELESS PROGRAM (Fund No. 10C):

- a. Transfer appropriations within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	75,000
22V894	LA RISE - City GF	496,158
	Total	571,158
To:		
22W112	City Attorney	48
22W122	Economic and Workforce Development	564,695
22W166	Personnel	6,415
	Total	571,158

- b. Re-allocate unexpended savings from the LA RISE - City GF Homeless Program Fund No. 10C, Account No. 22V894, LA RISE - City GF, for service providers, contractors, and/or supporting program activities identified in the Year 23 Annual Plan for FY 2022-2023.

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	270,370
001070	Salaries As Needed	34,847
001090	Overtime General	11,849
002120	Printing and Binding	35
002130	Travel	75
003040	Contractual Services	66,381
003310	Transportation	7
006010	Office and Administrative	53,186
006020	Operating Supplies	75,007
006030	Leasing	52,938
	Total	564,695

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	48
100/66/001010	Salaries General	6,415
	Total	6,463

17. LA RISE - ABH/TINY HOME PARTICIPANTS CD 2 (Fund No. 10C):

- a. Transfer appropriations within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	69,000
To:		
22W122	Economic and Workforce Development	68,038
22W166	Personnel	962
	Total	69,000

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	40,542
001070	Salaries As Needed	243
001090	Overtime General	15,709
002120	Printing and Binding	5
002130	Travel	11
003040	Contractual Services	2,914
003310	Transportation	1
006010	Office and Administrative	777
006020	Operating Supplies	2
006030	Leasing	7,834
	Total	68,038

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	962

18. LA RISE EXPANSION - CD 10 (Fund No. 10C):

- a. Transfer appropriations within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	36,000
To:		
22W122	Economic and Workforce Development	35,506
22W166	Personnel	494
	Total	36,000

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	20,818
001070	Salaries As Needed	125
001090	Overtime General	2,254
002120	Printing and Binding	3
002130	Travel	6
003040	Contractual Services	470
006010	Office and Administrative	7,977
006030	Leasing	3,853
	Total	35,506

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	494

19. LA RISE HOMELESS HOUSING ASSISTANCE & PREVENTION PROGRAM (Fund No. 10C):

- a. Rescind CF 22-0683, Year 23 Annual Plan, Attachment - Controller Instructions 16a to 16c.

20. PRISON TO EMPLOYMENT RE-ENTRY PROGRAM CD 5/8 (Fund No. 551)

- a. Expend up to \$50,000 within the General Fund - Various Program Fund No. 551, Account No. 22T99, Prison to Employment Re-Entry CD 8, for service provider(s) approved in the Year 23 Annual Plan for FY 2022-2023.

21. STUDENT TO STUDENT SUCCESS PILOT (Fund No. 551)

- a. Establish a new account and transfer appropriations within the Student to Student Success Pilot Fund No. 551 as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	267,000
To:		
22W122	Economic and Workforce Development	42,600
22W166	Personnel	400
22W838	Student to Student Success Pilot	224,000
	Total	267,000

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	16,827
001070	Salaries As Needed	154
001090	Overtime General	4
002120	Printing and Binding	1
002130	Travel	5
003040	Contractual Services	2,590
006010	Office and Administrative	324
006020	Operating Supplies	1
006030	Leasing	22,694
	Total	42,600

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	400

22. SUD Training Program CD 10 (Fund No. 551):

No Controller instructions necessary for EWDD oversight. The full \$100k was awarded to CRCD.

23. SUMMER YOUTH EMPLOYMENT PROGRAM (Fund No. 551)

- a. Transfer appropriations within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22T891	City SYEP - GF	798,751
22V122	Economic and Workforce Development	100,000
	Total	898,751
To:		
22W112	City Attorney	68
22W122	Economic and Workforce Development	880,564
22W166	Personnel	18,119
	Total	898,751

- b. Re-allocate unexpended savings from the General Fund - Various Program Fund No. 551, Account Nos. 22T891, SYEP-City GF Hire LA, 22T895, SYEP - City GF, and 22V895, SYEP-City GF, for service providers, contractors and supporting program activities identified in the Year 23 Annual Plan for FY 2022-2023 SYEP program.
- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	662,634
001070	Salaries As Needed	(2,181)
001090	Overtime General	(844)
002120	Printing and Binding	103
002130	Travel	213
003040	Contractual Services	58,500
003310	Transportation	20
003340	Water and Electricity	3,897
006010	Office and Administrative	(26,096)
006020	Operating Supplies	23
006030	Leasing	184,295
	Total	880,564

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	68
100/66/001010	Salaries General	18,119
	Total	18,187

- e. Expend up to \$252,061 within the General Fund - Various Program Fund No. 551, Account Nos. 22W895, SYEP - City GF, 22V895, SYEP - City GF, 22T891, SYEP-City GF Hire LA, and/or 22T895, SYEP-City GF, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by WIOA federal regulations and/or described within the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.

24. YOUTH JOBS TRAINING PROGRAM CD 7 (Fund No. 551):

- a. Transfer appropriations within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22V4AF	Youth Jobs Training Program CD 7	153,709
To:		
22W122	Economic and Workforce Development	151,192
22W166	Personnel	2,517
	Total	153,709

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	106,107
001070	Salaries As Needed	635
001090	Overtime General	22
002120	Printing and Binding	14
002130	Travel	29
003040	Contractual Services	22,393
003310	Transportation	3
006010	Office and Administrative	2,035
006020	Operating Supplies	3
006030	Leasing	19,951
	Total	151,192

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	2,517

25. YOUTH OPPORTUNITY MOVEMENT/YSC (Fund No. 551):

- a. Transfer appropriations within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	112,008
22W818	Youth Opportunity Movement (YOM) - City GF	4,109
	Total	116,117
To:		
22W122	Economic and Workforce Development	116,117

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(48,669)
001070	Salaries As Needed	23,113
001090	Overtime General	8,692
002120	Printing and Binding	(22)
002130	Travel	(44)
003040	Contractual Services	83,993
003310	Transportation	(4)
003340	Water & Electricity	2,106
006010	Office and Administrative	1,047
006020	Operating Supplies	74,995
006030	Leasing	(29,090)
	Total	116,117

- c. Expend up to \$51,328 within the General Fund - Various Program Fund No. 551, Account No. 22W818, Youth Opportunity Movement (YOM) - City GF, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.

LA COUNTY GRANTS

26. LA COUNTY JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) (Fund No. 59X):

- a. Increase (Decrease) appropriations within the LA County JJCPA Fund No. 59X as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	(9,748)
22W299	Reimbursement of General Fund Costs	(8,170)
22W858	LA County Juvenile Justice Crime Prevention Act	17,918
	Total	-

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(13,951)
001070	Salaries As Needed	2,339
001090	Overtime General	(2,852)
002120	Printing and Binding	(1)
002130	Travel	(3)
003040	Contractual Services	(140)
003340	Water and Electricity	6
006010	Office and Administrative	4,336
006020	Operating Supplies	2,319
006030	Leasing	(1,801)
	Total	(9,748)

27. JUVENILE DAY REPORTING CENTER (Fund No. 60A):

- a. Establish a receivable within the LA County Department of Probation Grants Fund No. 60A from the LA County for \$615,480.
- b. Establish new accounts within the LA County Department of Probation Grants Fund No. 60A and appropriate as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	252,128
22W166	Personnel	8,009
22W299	Reimbursement of General Fund Costs *	135,343
22W871	Trauma Informed Youth Development Program	220,000
	Total	615,480

*** 22W299 - Breakdown by City Department:**

Department	Amount
Economic and Workforce Development	131,371
Personnel	3,972
Total	135,343

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	220,659
001070	Salaries As Needed	1,417
001090	Overtime General	48
002120	Printing and Binding	32
002130	Travel	65
003040	Contractual Services	17,164
003310	Transportation	6
006010	Office and Administrative	4,540
006020	Operating Supplies	6
006030	Leasing	8,191
	Total	252,128

- d. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	8,009

- e. Expend up to \$56,460 within the LA County Department of Probation Grants Fund No. 60A, Account No. 22W871, Trauma Informed Youth Development Program, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.

28. LA COUNTY LA RISE MEASURE H FUND (Fund No. 59N):

- a. Increase (Decrease) appropriations within the LA County LA RISE Measure H Fund No. 59N as follows:

Account	Title	Amount
22W112	City Attorney	59
22W122	Economic and Workforce Development	(7,451)
22W166	Personnel	(603)
22W299	Reimbursement of General Fund Costs *	(12,006)
22W658	LA County LA RISE Measure H	20,001
	Total	-

* 22W299 - Breakdown by City Department:

Department	Amount
City Attorney	35
Economic and Workforce Development	(11,742)
Personnel	(299)
Total	(12,006)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(19,725)
001070	Salaries As Needed	(115)
001090	Overtime General	(5)
002120	Printing and Binding	(4)
002130	Travel	(7)
003040	Contractual Services	577
003310	Transportation	(1)
006010	Office and Administrative	6,660
006030	Leasing	5,169
	Total	(7,451)

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	59
100/66/001010	Salaries General	(603)
	Total	(544)

29. LA COUNTY PERFORMANCE PARTNERSHIP PILOT (Fund No. 59Y):

- a. Increase receivable within the LA County Performance Partnership Pilot Fund No. 59Y from the Los Angeles County by \$15,441.
- b. Increase appropriation within the LA County Performance Partnership Pilot Fund No. 59Y as follows:

Account	Title	Amount
22W859	LA County P3 Probation	15,441

30. LA COUNTY PROJECT INVEST (Fund No. 60K):

- a. Decrease receivable within the LA County Project Invest Fund No. 60K from the Los Angeles County by \$214,800.
- b. Increase (Decrease) appropriations within the LA County Project Invest Fund No. 60K as follows:

Account	Title	Amount
22W112	City Attorney	9
22W122	Economic and Workforce Development	(11,833)
22W166	Personnel	(208)
22W299	Reimbursement of General Fund Costs *	(9,448)
22W872	LA County Project Invest	(193,320)
	Total	(214,800)

*** 22W299 - Breakdown by City Department:**

Department	Amount
City Attorney	6
Economic and Workforce Development	(9,351)
Personnel	(103)
Total	(9,448)

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(15,714)
001070	Salaries As Needed	(38)
001090	Overtime General	(2)
002120	Printing and Binding	(1)
002130	Travel	(3)
003040	Contractual Services	859
006010	Office and Administrative	4,325
006020	Operating Supplies	(1)
006030	Leasing	(1,258)
	Total	(11,833)

- d. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	9
100/66/001010	Salaries General	(208)
	Total	(199)

31. LA COUNTY RELAY INSTITUTE (Fund No. 60L):

No Controller instructions necessary.

32. LA COUNTY SYSTEMS INVOLVED YOUTH (Fund No. 62H):

- a. Increase (Decrease) appropriations within the LA County Systems Involved Youth Fund. No. 62H as follows:

Account	Title	Amount
22W112	City Attorney	51
22W122	Economic and Workforce Development	(20,870)
22W166	Personnel	256
22W299	Reimbursement of General Fund Costs *	(22,093)
22W796	LA County Systems Involved Youth	42,656
	Total	-

*** 22W299 - Breakdown by City Department:**

Department	Amount
City Attorney	31
Economic and Workforce Development	(22,251)
Personnel	127
Total	(22,093)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(37,396)
001070	Salaries As Needed	(17)
001090	Overtime General	(2,657)
002120	Printing and Binding	(1)
002130	Travel	(2)
003040	Contractual Services	4,659
003310	Transportation	(2)
003340	Water and Electricity	287
006010	Office and Administrative	5,056
006020	Operating Supplies	4,012
006030	Leasing	5,191
	Total	(20,870)

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	51
100/66/001010	Salaries General	256
	Total	307

- d. Expend up to \$94,390 within the LA County Systems Involved Youth Fund No. 62H, Account No. 22W796, LA County Systems Involved Youth, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.

33. LA COUNTY WIOA (Fund No. 59Q):

- a. Decrease receivable within the LA County WIOA Fund No. 59Q from the Los Angeles County by \$15,405.
- b. Increase (Decrease) appropriations within the LA County WIOA Fund No. 59Q as follows:

Account	Title	Amount
22W112	City Attorney	6
22W122	Economic and Workforce Development	2,538
22W166	Personnel	(215)
22W299	Reimbursement of General Fund Costs *	(4,869)
22W874	LA County WIOA - Adult	(12,865)
	Total	(15,405)

*** 22W299 - Breakdown by City Department:**

Department	Amount
City Attorney	4
Economic and Workforce Development	(4,766)
Personnel	(107)
Total	(4,869)

- c. Increase (Decrease) appropriations for the following accounts within the LA County WIOA Fund No. 59Q upon receipt of official funding allocations from the LA County and upon presentation of proper documentation by EWDD.

Account	Title
22W868	LA County WIOA - Youth
22W874	LA County WIOA - Adult
22W875	LA County WIOA - Dislocated Worker

- d. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(9,042)
001070	Salaries As Needed	10,951
001090	Overtime General	(259)
002120	Printing and Binding	(1)
002130	Travel	(2)
003040	Contractual Services	1,818
006010	Office and Administrative	(174)
006030	Leasing	(753)
	Total	2,538

- e. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	6
100/66/001010	Salaries General	(215)
	Total	(209)

34. LA COUNTY YOUTH JOBS, YOUTH AT WORK - CALWORKS (Fund No. 56E):

- a. Increase (Decrease) appropriations within the LA County Youth Jobs Program Fund No. 56E as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	224,921
22W299	Reimbursement of General Fund Costs *	83,077
22W864	LA County Youth@Work - CalWORKs	(307,998)
	Total	-

- b. Increase (Decrease) appropriations for the following accounts within the LA County Youth Jobs Program Fund No. 56E upon receipt of official funding allocations from the LA County and upon presentation of proper documentation by EWDD.

Account	Title
22W864	LA County Youth@Work - CalWORKs
22W865	LA County Youth@Work - Foster Youth
22W866	LA County Youth@Work - Other Underserved Youth

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	139,530
001070	Salaries As Needed	1,016
001090	Overtime General	5,370
002120	Printing and Binding	22
002130	Travel	46
003040	Contractual Services	17,882
003310	Transportation	4
003340	Water and Electricity	513
006010	Office and Administrative	7,341
006020	Operating Supplies	21,452
006030	Leasing	31,745
	Total	224,921

- d. Expend up to \$287,371 within the LA County Youth Jobs Program Fund No. 56E, Account No. 22W864, LA County Youth@Work - CalWORKs, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.

35. LA COUNTY YOUTH JOBS, YOUTH AT WORK - OUY (Fund No. 56E):

- a. Decrease receivable within the LA County Youth Jobs Program Fund No. 56E from the LA County by \$206,000.
- b. Increase (Decrease) appropriations within the LA County Youth Jobs Program Fund No. 56E as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	29,517
22W299	Reimbursement of General Fund Costs	(1,477)
22W866	LA County Youth@Work - Other Underserved Youth	(234,040)
	Total	(206,000)

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(2,491)
001070	Salaries As Needed	99
001090	Overtime General	(662)
002130	Travel	1
003040	Contractual Services	(7,917)
003340	Water and Electricity	231
006010	Office and Administrative	135
006020	Operating Supplies	20,536
006030	Leasing	19,585
	Total	29,517

- d. Expend up to \$313,034 within the LA County Youth Jobs Program Fund No. 56E, Account No. 22W866, LA County Youth@Work - Other Underserved Youth, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.

36. LA COUNTY YOUTH JOBS, YOUTH AT WORK - FOSTER (Fund No. 56E):

- a. Increase (Decrease) appropriations within the LA County Youth Jobs Program Fund No. 56E as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	(3,400)
22W299	Reimbursement of General Fund Costs	(4,308)
22W865	LA County Youth@Work - Foster Youth	7,708
	Total	-

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(7,237)
001070	Salaries As Needed	(15)
001090	Overtime General	270
002120	Printing and Binding	4
002130	Travel	(3)
003040	Contractual Services	2
003310	Transportation	(1)
003340	Water and Electricity	41
006010	Office and Administrative	(66)
006020	Operating Supplies	4,526
006030	Leasing	(921)
	Total	(3,400)

- c. Expend up to \$46,195 within the LA County Youth Jobs Program Fund No. 56E, Account No. 22W865, LA County Youth@Work - Foster Youth, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.

OTHER GRANTS/FUNDS

37. BANK OF AMERICA (Fund No. 56L):

- a. Increase appropriations within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22W754, EWDD Summer Youth Program - B of A, upon receipt of additional donations from Bank of America and presentation of proper documentation by EWDD.

38. CFE/CITI - SUMMER JOBS CONNECT (Fund 56L):

- a. Increase (Decrease) appropriations within the EWDD Summer Youth Program-Other Sources Fund No. 56L as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	10,337
22W299	Reimbursement of General Fund Costs	4,663
22W646	Citibank Summer Youth Program	(115,000)
	Total	(100,000)

- b. Expend up to \$135,000 within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22W646, Citibank Summer Youth Program, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed and/or described within the grant agreement and the Workforce Development Board Year 23 Annual Plan, upon presentation of proper documentation by EWDD.
- c. Increase appropriation within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22W646, Citibank Summer Youth Program, upon receipt of additional donations from the Cities for Financial Empowerment (CFE) and presentation of proper documentation by EWDD.

39. EWDD SUMMER YOUTH PROGRAM - OTHER SOURCES (Fund No. 56L):

- a. Increase (Decrease) appropriations within the EWDD Summer Youth Program - Other Sources Fund No. 56L as follows:

Account	Title	Amount
22W112	City Attorney	(608)
22W122	Economic and Workforce Development	(10,298)
22W166	Personnel	(140)
22W299	Reimbursement of General Fund Costs *	(3,951)
22W647	EWDD Summer Youth Program - Other Sources	(85,003)
	Total	100,000

* 22W299 - Breakdown by City Department:

Department	Amount
City Attorney	(362)
Economic and Workforce Development	(3,520)
Personnel	(69)
Total	(3,951)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(5,912)
001070	Salaries As Needed	(33)
001090	Overtime General	(2,991)
002120	Printing and Binding	(1)
002130	Travel	(2)
003040	Contractual Services	(348)
003340	Water and Electricity	(46)
006010	Office and Administrative	(113)
006020	Operating Supplies	(0)
006030	Leasing	(852)
	Total	(10,298)

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	(608)
100/66/001010	Salaries General	(140)
	Total	(748)

- d. Increase appropriation within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22W647, EWDD Summer Youth Program-Other Sources, upon receipt of additional donations from other City departments, the LA Workforce Development Board, and other private sources, upon presentation of proper documentation by EWDD.

40. REGIONAL EQUITY RECOVERY PARTNERSHIP GRANT (Fund No. 65V):

- a. Increase receivable within the Regional Equity Recovery Partnership Grant Fund No. 65V by \$1,000,000.
- b. Increase (Decrease) appropriations within the Regional Equity Recovery Partnership Grant Fund No. 65V as follows:

Account	Title	Amount
22W122	Economic and Workforce Development	(20,762)
22W166	Personnel	(2,495)
22W299	Reimbursement of General Fund Costs *	36,930
22W6AS	Regional Equity Recovery Partnership	2,719,999
22W769	Reserved for EWDD Oversight	(1,733,672)
	Total	1,000,000

* 22W299 - Breakdown by City Department:

Department	Amount
Economic and Workforce Development	38,168
Personnel	(1,238)
Total	36,930

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	7,610
001070	Salaries As Needed	(595)
001090	Overtime General	(2,527)
002120	Printing and Binding	(14)
002130	Travel	(29)
003040	Contractual Services	(2,232)
003310	Transportation	(2)
006010	Office and Administrative	(2,017)
006020	Operating Supplies	(3)
006030	Leasing	(20,953)
	Total	(20,762)

- d. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	(2,495)

CLOSURE OF IDLE SPECIAL FUNDS

41. IDLE SPECIAL FUNDS:

- a. Transfer post-grant closeout interest earnings up to amounts listed for the following special funds to the WIOA Fund No. 57W to be reprogrammed for workforce-related activities:

Fund No.	Fund Name	Amount
44A	Workforce Investment Act	62,660.42
51G	Workforce Investment Act - ARRA	277,474.37
52Q	ARRA - LA County TANF Summer Program	50,960.37
54P	New Start CDCR	7,027.49
54R	Workforce Innovation Fund	28,782.89
56F	Trade Adjustment Assistance Community College and Career	5,094.73
56K	LAUSD Linked Learning Initiative	64,310.93
57A	WIA 25% New Direction for the Workforce	125,988.66
58Y	Retail Career Development Program	1,188.55
59R	DOL Youth Re-Entry Grant	98,879.90
	Total	722,368.31

- b. Establish new accounts within the WIOA Fund No. 57W and appropriate as follows:

Fund No.	Fund Name	Amount
22W897	Reprogrammed Income for Workforce Adult Programs	348,350.83
22W898	Reprogrammed Income for Workforce Youth Programs	374,017.48
	Total	722,368.31

- c. Decrease all remaining appropriation account balances within the following funds and close the funds, upon submission of proper documentation from EWDD:

Fund No.	Fund Name
44A	Workforce Investment Act
51G	Workforce Investment Act - ARRA
52Q	ARRA - LA County TANF Summer Program
54P	New Start CDCR
54R	Workforce Innovation Fund
56F	Trade Adjustment Assistance Community College and Career
56K	LAUSD Linked Learning Initiative
57A	WIA 25% New Direction for the Workforce
58Y	Retail Career Development Program
59R	DOL Youth Re-Entry Grant

42. TECHNICAL ADJUSTMENTS

- a. Authorize the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

CAROLYN M. HULL
GENERAL MANAGER

CALIFORNIA



KAREN BASS
MAYOR

ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

DATE: February 8, 2023

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager
Economic and Workforce Development Department

SUBJECT: APPROVAL OF A RECOMMENDATION BY THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) REGARDING CERTIFIED PUBLIC ACCOUNTING SERVICES PREVIOUSLY PROCURED THROUGH A REQUEST FOR QUOTATIONS (RFQ) PROCESS

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Executive Committee of the Workforce Development Board (WDB):

1. APPROVE an amendment to the results of the 2022 Audit and Related Services Request for Quotation (RFQ) for the term November 1, 2022 through June 30, 2024 to award a contract, previously awarded to Grant Thornton LLC, to Davis Farr LLP.
2. APPROVE the funding recommendations as follows; and

PROPOSER	FUNDING
Davis Farr LLP	\$158,500
Davis Farr LLP (Previously Awarded)	\$158,500
TOTAL	\$317,000

3. AUTHORIZE the General Manager of EWDD to enter into contracts with the recommended service providers as outlined above.

BACKGROUND

On May 3, 2022, EWDD's Financial Management Division (FMD) solicited Requests for Quotations (RFQ) from qualified auditors from the Office of the Controller's procured list of Certified Public Accountants (CPA). FMD sought a CPA firm to assist with its fiscal monitoring reviews of sub-recipients. In October 2022, the WDB approved the results of the 2022 Audit and Related Services RFQ with funding recommendations of \$158,000 for Davis Farr LLP and \$158,000 to Grant Thornton.

Subsequent to WDB approval, EWDD was notified that Grant Thornton LLP had merged with Guidehouse Inc. and proposed to continue to provide the requested services under the RFQ. In response, EWDD requested additional information from Guidehouse to evaluate whether the cost and staffing under a new structure were still a cost-effective option for the City.

On December 21, 2022, EWDD received correspondence from Guidehouse Inc. Pursuant to the RFQ, proposals were reviewed and evaluated based on cost and staff resources. EWDD evaluated the information and, in consultation to the City Attorney, determined that a contract with Guidehouse Inc. was no longer a cost-effective option (See Table 1).

TABLE 1 – COST ANALYSIS

SUMMARY				
	FARR	GUIDEHOUSE	CROWE	BCA WATSON
Cost Per Contract	\$3,390	\$4,654	\$4,487.50	\$4,465
Composite Cost Per Hour	\$86.92	\$116.76	\$199	\$95

Accordingly, EWDD recommends awarding \$158,000 previously awarded to Grant Thornton to Davis Farr LLP.

PROPOSED TERM OF CONTRACTS

The term of the contracts resulting from this RFQ is for twenty (20) months beginning November 1, 2022, through June 30, 2024.

FUNDING RECOMMENDATIONS

Davis Farr previously received a contract in the amount of \$158,000 under the subject RFQ. As a result, Davis Farr will be awarded a total of \$317,000 (See Table 2).

Table 2 – Recommended Service Providers

PROPOSER	FUNDING
Davis Farr LLP	\$158,500
Davis Farr LLP (Previously awarded)	\$158,500
TOTAL	\$317,000

NEXT STEPS

Upon authorization, EWDD will begin the process of executing contracts with the selected firm. Inasmuch as the WDB-LEO Four Year Agreement requires City Council approval of contracts over \$250,000, EWDD will prepare a report to the City Council requesting approval of the subject contract which exceeds the \$250,000 threshold.

CMH:GR:FVC:CB:ET:cg